

Translation 'Aangifte van verhuizing'

Declaration of relocation

Explanation

-When you move, you are obliged to report your new address to the department of Civil Affairs of the new municipality of residence.

-You are not required to report to the municipality from which you have moved.

-On this form you can indicate whether you have moved alone or with several family members.

Who must make a declaration:

-involved person (from 16 years of age);

-parents, guardians and caretakers of under 16s;

-parents, guardians and caretakers of resident minors from 16 years of age.

Who can make a declaration:

-a parent for his/her child(ren), if they have the same new residential address;

-a child (older than 16 years) for his/her parent(s), if they have the same new residential address;

-the spouse, who lives at the same address;

-any adult for a person who has authorised him/her in writing. The signature of the authorised person must always be legalised by means of a valid identity document;

-cohabitants (not spouse or registered partner) must each make their own declaration. When moving from one address to another, this can be done by signing one declaration form for both partners.

-applicant

Written declarations must be accompanied by a copy of the applicant's valid identity document.

Secret address

If you wish, you can indicate whether you want your details to be kept secret. You have this right on the grounds of Article 3.21 of the Personal Records Act.

(The following screenshots are edited with numbers and will be explained/translated below, so you can fill them in)

The screenshot shows a web browser window displaying the 'Aangifte van verhuizing' form. The form is divided into two main sections: '1 Persoonsgegevens' (Personal data) and '2 Adresgegevens' (Address data). The fields are numbered as follows:

- 1: Naam (Name)
- 2: man vrouw (Gender)
- 3: Voornamen (voluit) (First name)
- 4: Geboortedatum (Date of birth)
- 5: Geboortegemeente (Place of birth)
- 6: Telefoon privé (Private telephone number)
- 7: Telefoon werk (Work telephone number)
- 8: Datum verhuizing (Date of move)
- 9: Oud adres (Old address)
- 10: Postcode en woonplaats (Postcode and place of residence)
- 11: Gemeente (Municipality)
- 12: nee ja, aantal (Are there any other people at this address?)
- 13: Nieuw adres (New address)
- 14: Postcode en woonplaats (Postcode and place of residence)
- 15: nee ja (Geheimhouding van gegevens)
- 16: nee ja bij (naam en voorletters) (Inwoner)

1 Personal data

1= name

2= male/female

3=first name

4=birthday

5=place of birth

6= private tel.nr.

7= work tel. nr. (not necessary)

2 Address data

8= date of moving >> 1 August

9= old address

10= postal code and town

11= municipality

12= Do there live more people on this address? >> 'nee'=no>> tick the box 'nee'

13=new address

14= postal code and town

15= keeping your data secret>> choose no or yes >> 'nee' or 'ja'

16=resident, if you were living at someone else's place >> choose 'nee'=no

7 Aangifte door betrokkene een ander, nl. (naam en voorletters)

8 Hoedanigheid van deze persoon (zie toelichting bij 'Wie mag aangifte doen')



17= delaration made by 'btrokkene'= person concerning this form or 'een ander'= someone else >> choose 'betrokkene'

18='who does this declaration' >> say 'aanvrager'=applicant

(Part 3 is not applicable, due to you moving on your own and not with family members)

19= do not fill anything in here, not applicable^

2 van 2 - + 110%

3 Meeverhuisde gezinsleden

De volgende gezinsleden (echtgeno(o)t(e)/partner en/of kinderen) zijn meeverhuisd:

Naam	voornamen (voluit)	geboortedatum	geslacht
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> man <input type="checkbox"/> vrouw
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> man <input type="checkbox"/> vrouw
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> man <input type="checkbox"/> vrouw
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> man <input type="checkbox"/> vrouw
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> man <input type="checkbox"/> vrouw

Indien partner/echtgeno(o)t(e) ook meeverhuisd, dan moet deze ook ondertekenen.

Datum en ondertekening

Plaats Datum

Handtekening aanvrager _____ Handtekening partner / echtgeno(o)t(e)
 kopie legitimatiebewijs bijvoegen s.v.p.

U kunt het ondertekende formulier met eventuele bijlagen opsturen naar:

Gemeente Leeuwarden
Afdeling Burgerzaken
Postbus 71000

(Last but not least 😊...)

Date and signature

20=place

21= date

SIGN UNDERNEITH 'Handtekening aanvrager' = signature applicant